

INSTRUCTION TO YOUR BANK/BUILDING SOCIETY TO PAY DIRECT DEBITS

Originator's Identification Number

9 0 7 4 5 1

1. Please fill in the whole form and send it to UK Mail Limited, Express House, 464 Berkshire Avenue, Slough, SL1 4PL.

Name and full postal address of your Bank or Building Society

Reference Number/Credit Control Account Number

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2. Name(s) of account holder(s):

5. Instruction to your Bank or Building Society

Please pay UK Mail Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with UK Mail Limited and, if so, details will be passed electronically to my Bank/Building Society.

3. Bank/Building Society Account Number

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Signature(s) _____

4. Sort Code

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Date _____

Banks/Buildings Societies may refuse to accept instructions to pay Direct Debits from some types of account.

This is not part of the instruction to your Bank or Building Society and must be detached by UK Mail Limited before submission to the Paying Bank.

Thank you for paying your account by direct debit.

In recognition of this, UK Mail will donate 1p for every consignment you send to our chosen charity partners for the year.

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank and Building Society.
- If the amounts to be paid or the payment dates change UK Mail Limited will notify you ten working days in advance of your account debited or as otherwise agreed.
- If an error is made by UK Mail Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the full amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.